



Date: 20-01-2026

To
The Head
Department of
Vidyasagar University

Schedule of the Assessment Test for the “Office Automation and Internet Technologies using AI” Course under the “Computer for All Mission” 2025-26 at Computer Centre

All the First Semester students of 2025-26 of the following departments are eligible for the Assessment Test.

Date	Departments	Time	Question Set
16 th February 2026, Monday	Bengali, English	4PM- 8PM	Set 1
17 th February 2026, Tuesday	Sanskrit, Hindi, Economics	4PM- 8PM	Set 2
18 th February 2026, Wednesday	Political Science, History	4PM- 8PM	Set 3
19 th February 2026, Thursday	Philosophy, Sociology	4PM- 8PM	Set 4

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The Secretary
Faculty Council for PG Studies
Vidyasagar University



No.....

Date:.....

NOTICE

This is to notify all concerned that the **assessment test** for the course entitled “Office Automation and Internet Technologies using AI”, offered under the “**Computer for All**” mission of Vidyasagar University, shall be conducted by the Computer Centre as per the schedule as enclosed.

The **modalities of the assessment test** are detailed below for information and necessary compliance by the students:

1. All the First Semester students of 2025-26 of Bengali, English, Sanskrit, Hindi, Economics, Political Science, History, Philosophy, and Sociology department are eligible to participate in the Assessment Test.
2. The assessment shall be conducted in the form of an **online Multiple Choice Question (MCQ) test** through the **University Learning Management System (LMS – Moodle)**.
3. Students must log in to their LMS Moodle accounts using the **Identity Number inscribed under the barcode on their University Identity Card** at the following URL:
<http://ccnet.vidyasagar.ac.in:8450/login/index.php>
First time login password will be DOB of the candidate in YYYYMMDD format.
Example: username: *PSLSML250017*, password: *as set by the candidate after their first login*.
*After login students will click ‘Computer for All’ under ‘My Courses’. Under ‘Computer for All’ a link will be there as **Assessment Test (Date:)**. Click on the link and start the attempt. Once done, submit the paper by clicking ‘Finish attempt’, followed by ‘Submit all and Finish’.*
4. Students may attempt the assessment **from anywhere**, either **inside or outside the University campus**. A **stable internet connection** and a suitable digital device (LMS moodle app/mobile browser/ desktop/ laptop) are required.
5. **Total Marks of the Test will be 50** and the **duration of the assessment** shall be **one (1) hour**.
 - o The test window shall remain **open from 4:00 PM to 8:00 PM** on the respective examination dates. Candidates can login anytime during this period and will get 1 hour time from their respective starting time.
 - o To avail the full one-hour duration, students must **begin their attempt no later than 7:00 PM**.
6. **Only one attempt** will be permitted for each candidate.
7. The examination shall consist of **multiple sets of questions**, generated randomly for different students.
8. Students are strictly advised to **refrain from adopting any unfair means** during the examination. Any instance of malpractice shall be dealt with as per University rules.
9. The **results and grades** shall be awarded after due evaluation, and successful candidates shall be issued certificates accordingly.
10. A trial test **will be made available in the LMS from 10.02.2026 to 15.02.2026** for all students. **Students are strongly advised to attempt the trial test to familiarize themselves with the system and examination process.**
11. In case of any temporary **disruption in internet connectivity**, students are advised not to close the browser or application. The test will resume from the point where it was interrupted **once the internet connection is restored**, and **no examination time will be deducted** for such interruptions.
12. In case of any **difficulty related to login, access, or examination procedure**, students are advised to **contact Dr. Arnab Sadhu (mob. 7001153636)**, Course Coordinator.

Heads of all concerned Departments are requested to **circulate this notice along with the examination schedule** among the First Semester students of 2025-26 for wide dissemination and necessary action.